

Meeting of Dymchurch Historic Buildings Trust

29th November 2016

1. Present

Richard Blackwell, Denise Meyers, Peter Faulkner, Adrian Goodsell, Andrew Ashton, Barry Tate, Maureen Vogt

2. Acceptance of Officers

a. Moved by Peter seconded by Adrian voting unanimous

Officers to be:

Chairman - Richard Blackwell

Secretary - Peter Faulkner

Treasurer - Adrian Goodsell

Minutes Secretary – Denise Meyers

b. Two new Trustees Maureen and Barry were proposed and moved by Richard unanimous vote.

3. Trust Governing Document

Proposed by Richard agreed unanimously

4. Declaration forms

Signed by all trustee

5. Bank Account

This has been set up with Lloyds but is not operational.

Andrew, Adrian and Richard will sign. Two signatures needed.

All trustees will donate £10.

6. Registering with the Charity Commission

Peter has started the process.

Website to be set up called Martello 24 Adrian proposed Barry seconded voted unanimous.

7. English Heritage

7.1 There will be a meeting on 18th or 25th January 2017 with an Historian from English Heritage. We will hold a pre meeting on 9th January to agree what we wish to display in Martello 24.

Andrew and Barry to meeting with Colin and Margaret from the Heritage Group to identify themes and materials.

7.2 Peter will write to English Heritage for a Management Agreement purpose designed for us and agree for a date for it to be implemented.

7.3 All correspondence will be directed through Peter as secretary.

8. Next Steps

8.1 Contact volunteers we will get names from Heritage Group. Peter will email them to update them on progress so far.

8.2 Funding – there is a possibility of funding from our local Shepway District Councillors.

Once a charity we will apply for Gift Aid Status.

9. Dover Heritage Plan – something for DHBT?

Something for us to pursue in future. There is a list of all historical buildings in Dymchurch held by Shepway who will forward us a copy.

10. AOB

None